

# **Portofino Vineyards**

## **Community Development District**

### **Agenda**

Seat 1: John Nelson – (C.)	
Seat 5: Open Seat	
Seat 3: Open Seat	
Seat 4: Jim Dupre – (A.S.)	
Seat 2: Rachel Montoya – (A.S.)	

**Wednesday**  
**May 7, 2025**  
**11:35 a.m.**

**19093 Cresenzo Court, Ft Myers 33967**  
**Microsoft Teams**

**Meeting ID: 265 230 050 06 and Passcode: YuHec9**  
**1 872-240-4685 and Phone conference ID: 989 406 950#**

1. Roll Call
2. Organizational Matters
  - A. Acceptance of Resignation Letter from Mr. Ivan Zylberberg
  - B. Consideration of Appointment of Supervisor(s) to Unexpired Term(s) of Office – Seat #3 (11/2025) and Seat #5 (11/2025)
  - C. Oath of Office for Newly Appointed Supervisor(s)
  - D. Confirming Board Member(s) Term(s) of Expiration
  - E. Consideration of **Resolution 2025-01** Election of Officer(s)
3. Approval of the Minutes of the August 7, 2024 Meetings
4. Consideration of:
  - A. **Resolution #2025-02** Designating Michael J. Pawelczyk as the District’s Registered Agent
  - B. **Resolution #2025-03** Approving the Proposed Fiscal Year 2026 Budget and Setting the Public Hearing
5. **Appointment of Audit Selection Committee**  
**Audit Selection Committee Meeting**
  - A. **Opening Audit Selection Committee Meeting**
  - B. **Roll Call**
  - C. **Selection of Criteria for Evaluation**
  - D. **Authorizing of RFP**
  - E. **Adjournment**
6. Consideration of Engagement Letter with Grau & Associates to Perform the Audit for Fiscal Year Ending September 30, 2024
7. Acceptance of Audit for Fiscal Year Ending in September 30, 2024
8. Discussion of Procedures for Landowners Election – November 5, 2025

9. Staff Reports

A. Attorney

1) 2024-Legislative Update – Supplemental Information

2) Affidavit Compliance with Anti-Human Trafficking Laws

B. Engineer

C. Manager

1) Consideration of Performance Measures and Standards as Required by Florida Statute 189.0694

2) Number of Registered Voters in the District – **222**

10. Financial Reports

A. Approval of Check Register

B. Acceptance of Unaudited Financials

11. Supervisors Requests and Audience Comments

12. Adjournment

***Meetings are open to the public and maybe continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.portofinovineyardscdd.com>***